



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

March 5, 2014

BRENT ANDERSON, TREASURER
MASSACHUSETTS REPUBLICAN PARTY
85 MERRIMAC ST. SUITE 400
BOSTON, MA 02114

Response Due Date
04/09/2014

IDENTIFICATION NUMBER: C00042622

REFERENCE: YEAR-END REPORT (12/01/2013 - 12/31/2013)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. -Schedule B of your report discloses a reimbursement(s) to an individual(s) for the following apparent travel and subsistence advances in which the total amount reimbursed exceeds \$500: "Travel"

When the reimbursement amount to an individual for travel and subsistence advances exceeds \$500, the payments by an individual that make up the reimbursement may have to be itemized. For example, if the related payment(s) to any one vendor by an individual aggregates in excess of \$200 for the calendar year, the payment(s) must be itemized as a memo entry for that reimbursement. Each memo entry must include the complete name and address of the original vendor, as well as the date, amount and an adequate purpose. Please amend your report to include the missing information and clearly identify on the Schedule B, which reimbursement each memo entry relates to. If itemization is not necessary for a particular reimbursement to an individual in excess of \$500, you must clarify this in an amendment to this report. (11 CFR §104.9 and Advisory Opinion 1996-20, footnote 3)

2. On Schedule H4 of your report, you have failed to include the purpose of all payments for the administrative category. All payments for the administrative category must include both an activity or event identifier and the purpose of the disbursement. Please amend your report to include the missing information. (11 CFR §§104.10(b)(4) and 104.17(b)(3))

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Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1133.

Sincerely,



Christopher Morse
Senior Campaign Finance Analyst
Reports Analysis Division